

Gates County Board of Education  
November 15, 2021  
Regular Session

The Gates County Board of Education met for their regularly scheduled open session on Monday, November 15, 2021 at Central Middle School in the media center. The meeting was conducted by board Chairman Ray Felton. Board members Vice Chairman Ms. Glendale Boone, Mrs. Sallie Ryan, Mr. Leslie Byrum and Ms. Amanda Heimbecker were in attendance.

The meeting was called to order at 6:00 p.m by Chairman Felton. He thanked everyone for attending and began the meeting with the Pledge of Allegiance.

Two parents requested permission to speak to the board. Both brought their concerns to the board about the current mask mandate. One parent mentioned his concern for possible CDC involvement regarding mandatory vaccinations of students. After some discussion, Chairman Felton asked Dr. Williams to provide the parent with information pertaining to current guidelines being used by the school for Covid protocol.

Dr. Williams presented his report to the board:

**\*Gatesville pm Traffic**

The traffic at Gatesville has lightened up quite a bit to unload students who are car riders. Cars are not sitting still in the road and everyone is courteous to one another. There are so many conversations with parents through my stint as the traffic director. Actually, it is a good meet and greet strategy with parents. We should have another bus driver ready to go at Gatesville and the traffic will be a normal flow without assistance.

**\*Cadet Field Trip**

As I toured Mr. Saunders through all the schools last week, I introduced him to Chief Howard. Chief Howard let me know he scheduled a field trip this month for the cadets to visit and tour the USS Wisconsin in Norfolk. The cadets will eat lunch on the ship and learn all about naval operations on the sea. Mr. Saunders pulled out his business card and asked Chief Howard to give him a call. This week Chief Howard let me know the field trip is fully paid for by Mr. Benjamin Saunders recommendation to the Gates County Community Partnership.

**\*Dr. Betsey Tilson State Health Director and Chief Medical Officer NCDHHS**

1. We are seeing our metrics decline in the right direction (1.) hospitalizations, (2.) positive tests as a percent of total tests, (3.) daily cases and (4.) emergency room visits
2. Case Rates are decreasing across all age groups
3. Case Rates declining among children
4. Racial disparities in case rates are declining

5. When we speak of transmission rates it is 100 cases per 100,000 people. We are currently 113/100,000
6. Just because metrics are declining we must continue to be cognizant and practice the safety measures implemented (wearing masks, washing hands, social distancing and quarantining).
7. Strong Schools Toolkit FAQ's has been updated

#### **\*Vaccine Information**

Vaccine Booster Shots Now Available: The FDA authorized and the CDC now recommends, Moderna and Johnson & Johnson booster shots to help strengthen and extend protection against COVID-19. The Moderna booster is recommended for individuals who received their second dose at least six months ago and who are at high risk for severe illness or exposure based on their age, profession, living setting or health conditions. The Johnson & Johnson booster is recommended for individuals ages 18 and older who were vaccinated with the Johnson & Johnson vaccine at least two months ago. Individuals are now able to receive any brand of the COVID-19 vaccine for their booster. Individuals should speak with a doctor, nurse or pharmacist if they have questions. More information about COVID-19 boosters is available on NCDHHS's website.

#### **\*Dept of Transportation**

NCDMV School Bus and Traffic Safety Unit has implemented a virtual school bus driver training class. The virtual class allows the Division to use fewer trainers for knowledge training so more instructors across the state are available for behind-the-wheel training and testing. School districts now are able to enroll a single candidate since classes are composed of attendees from across the state instead of having to wait until a maximum of five attendees are scheduled for an in-person training.

Ms. Sallie Ryan stated that Gates County Schools have once again joined with the Salvation Army to participate in the Angel Tree for Christmas Assistance. Ms. Ryan wanted to know if there was a way schools could be informed. Mr. Wright stated he had already shared the information with the school counselors.

Ms. Heimbecker thanked those in attendance and the parents that came to share their concerns. She also extended a word of appreciation to Dr. Boone for all that she has been doing as the interim principal for TS Cooper.

Mr. Byrum discussed his participation in the Fall Law Conference and the North Carolina School Board Association's Conference. He stressed that both conferences required Covid protocols, such as masking and social distancing, to be followed. He was able to attend workshops for grants, a media update workshop and the Delegate Assembly.

Ms. Boone seconded Ms. Heimbecker's thankfulness for the public's attendance in the meeting and also mentioned her attendance at the NCSBA conference in Greensboro.

Mr. Felton mentioned his attendance at a high school event with the NNCDD where visiting Naval Admiral Scott Robertson spoke with the cadets. He said he was especially impressed by Mr. Robinson's advice to the cadets "If you want to be successful: Read." Mr. Felton also attended a Veteran's Day celebration where Chief Howard spoke and the cadets participated. Both events made Mr. Felton feel proud of what the new NNCDD program had accomplished for the school and the community. Finally, there was a mention of the scheduled field trip for the cadets to visit Nauticus and the USS Wisconsin in Norfolk on Friday, November 19. Mr. Felton shared with those in attendance that the trip was originally slated to cost each of the 25 cadets \$275, but thanks to a generous donation, the trip was paid for in full.

The annual internal audit report for the fiscal year 2020-2021 was provided by Donna Winbourne and her assistant, Leslie Jefferson. The board was provided individually bound copies of the audit findings. Per Ms. Jefferson, the audit report included a letter of management for the board, but did not include any areas of major concern.

Mr. Byrum asked why the loan on the fixed assets appeared to be so low. Ms. Jefferson stated that they would research and share with Ms. Pittman their findings so she could report back to the board.

Ms. Sandra Pittman, finance officer, provided the monthly financial reports to the board. While we still do not have a state budget, we are currently at the same point we were this time last year with the use of approximately thirty-three percent of the estimated budget used.

Ms. Pittman also discussed the grant that has been given to New Beginnings Day Care Center. According to Ms. Critcher, the director of the daycare, the first installment will go towards facility needs and some will be used for staff.

Mr. Byrum made the motion to approve consent items one through seven but to discuss item eight, the mask mandate, separately. The motion was seconded by Ms. Heimbecker. Mr. Felton called for a vote. All members stated their vote and the motion was approved.

Mr. Byrum stated he would like to see more information and discussion take place prior to making a decision on the continuation of the mask mandate. Current numbers appear to be dropping and he would welcome input from other counties as well as the community. A suggestion was made to send out a new survey to parents asking for their input. Dr. Williams was asked to create the survey so that the results could be reviewed prior to the next regular board meeting. It was also suggested an open forum meeting be held so that the public would have an opportunity to speak. Until that time, the mask mandate will remain in effect until at least the remainder of November.

After some discussion, it was determined to hold an open forum meeting on Monday, December 6, 2021 at the historic courthouse in Gatesville.

The following budget resolution was provided to the board:

BE IT RESOLVED by the Board of Education of the Gates County Schools Administrative Unit:

**Section I** The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund 2 for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Instructional Services

51XX	Regular Instructional Services	\$	478,124.00
52XX	Special Populations Services	\$	100,841.00
53XX	Alternative Programs & Services	\$	98,035.00
54XX	School Leadership Services	\$	51,372.00
55XX	Co-Curricular Services	\$	132,719.00
58XX	School-Based support Services	\$	34,892.00
	<b>Subtotal</b>	<b>\$</b>	<b>895,983.00</b>

System-Wide Support Services

61XX	Support and Development Services	\$	116,557.00
62XX	Special Population Support & Development Services	\$	72,874.00
64XX	Technology Support Services	\$	24,461.00
65XX	Operational Support Services	\$	1,590,534.00
66XX	Financial and Human Resource Services	\$	250,910.00
67XX	Accountability Services	\$	60,593.00
68XX	System-wide Pupil Support Services	\$	3,100.00
69XX	Policy, Leadership and Public Relations Services	\$	251,837.00
72XX	Nutrition Services	\$	43,968.00
81XX	Payments to Other Governmental Units (Charter Schools)	\$	25,000.00
	<b>Subtotal</b>	<b>\$</b>	<b>2,439,834.00</b>

<b>TOTAL LOCAL CURRENT EXPENSE FUND 2 APPROPRIATION</b>	<b>\$</b>	<b>3,335,817.00</b>
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The following revenues are estimated to be available to the **Local Current Expense Fund 2** for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

**Local Revenue**

County Appropriations	\$	2,883,000.00
Fines/Forfeitures	\$	30,000.00
<b>Subtotal</b>	<b>\$</b>	<b>2,913,000.00</b>

**Fund Balance Appropriated**

Fund Balance	\$	422,817.00
<b>SUBTOTAL FUND BALANCE APPROPRIATED</b>	<b>\$</b>	<b>422,817.00</b>

<b>TOTAL LOCAL CURRENT EXPENSE FUND 2 REVENUE</b>	<b>\$</b>	<b>3,335,817.00</b>
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**Section II** The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund 8 for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Instructional Services		
51XX	Regular Instructional Services	\$ 76,544.00
52XX	Special Populations Services	\$ 198,968.00
53XX	Alternative Programs and Services	\$ 241,691.00
54XX	School Leadership Services	\$ 41,133.00
58XX	School-Based support Services	\$ 382,675.00
	<b>Subtotal</b>	<b>\$ 941,011.00</b>
System-Wide Support Services		
61XX	Support and Development Services	\$ 131.00
62XX	Special Population Support and Development Svcs.	\$ 1,242.00
64XX	Technology Support Services	\$ 2,256.00
65XX	Operational Support Services	\$ 152,344.00
66XX	Financial and Human Resource Services	\$ 2,027.00
67XX	Accountability Services	\$ 1,111.00
68XX	System-wide Pupil Support Services	\$ 1,111.00
69XX	Policy, Leadership and Public Relations Services	\$ 76,817.00
72XX	Nutrition Services	\$ 3,777.00
81XX	Payments to Other Governmental Units	\$ 7,217.00
	<b>Subtotal</b>	<b>\$ 248,033.00</b>
<b>TOTAL LOCAL CURRENT EXPENSE FUND 8 APPROPRIATION</b>		<b>\$ 1,189,044.00</b>
The following revenues are estimated to be available to the <b>Local Current Expense Fund 8</b> for the fiscal year beginning July 1, 2021 and ending June 30, 2022:		
<b>State Revenue - Other Funds</b>		
	NC Pre-K	\$ 224,676.00
	JCPC Grant	\$ 35,791.00
	JCPC Grant Carryover from Prior Year	\$ 107.00
<b>SUBTOTAL STATE REVENUE - OTHER FUNDS</b>		<b>\$ 260,574.00</b>
<b>Federal Revenue - Other Funds</b>		
	Medicaid Fee for Service	\$ 161,819.23
	Medicaid Carryover from Prior Year	\$ 26,572.77
	NCDHHS K-12 COVID Testing Program	\$ 189,107.00
	Northeast LEP Consortium	\$ 11,250.00
	GEAR UP Grant	\$ 71,820.00
<b>SUBTOTAL FEDERAL REVENUE - OTHER FUNDS</b>		<b>\$ 460,569.00</b>
<b>Local Revenue</b>		
	Tuition & Fees	\$ 78,000.00
	School Nurse Grant	\$ 200,000.00
	Local Sources (Unrestricted)	\$ 111,486.00
	Sales & Use Tax Refund	\$ 17,415.00
	Indirect Costs	\$ 60,000.00
	Donation Carryover from Prior Year	\$ 1,000.00
<b>SUBTOTAL LOCAL REVENUE</b>		<b>\$ 467,901.00</b>
<b>TOTAL LOCAL CURRENT EXPENSE FUND 8 REVENUE</b>		<b>\$ 1,189,044.00</b>

**Section III** The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Instructional Services

51XX	Regular Instructional Services	\$ 7,495,720.00
52XX	Special Populations Services	\$ 1,215,567.00
53XX	Alternative Programs and Services	\$ 560,802.00
54XX	School Leadership Services	\$ 1,290,403.00
58XX	School-Based support Services	\$ 1,075,532.00
	<b>Subtotal</b>	<b>\$ 11,638,024.00</b>

System-Wide Support Services

61XX	Support and Development Services	\$ 27,734.00
62XX	Special Population Support and Development Svcs.	\$ 51,590.00
64XX	Technology Support Services	\$ 347,726.00
65XX	Operational Support Services	\$ 955,347.00
66XX	Financial and Human Resource Services	\$ 266,457.00
67XX	Accountability Services	\$ 55,013.00
68XX	System-wide Pupil Support Services	\$ 95,932.00
69XX	Policy, Leadership and Public Relations Services	\$ 342,931.00
72XX	Nutrition Services	\$ 46,375.00
	<b>Subtotal</b>	<b>\$ 2,189,105.00</b>

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<b>TOTAL STATE PUBLIC SCHOOL FUND APPROPRIATION</b>	<b>\$ 13,827,129.00</b>
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The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Allocations from State Public School Funds	\$ 13,593,467.00
Allocations from State Public School Funds (non-allotted)	\$ 105,000.00
State Textbooks	\$ 128,662.00
<b>TOTAL STATE PUBLIC SCHOOL FUND REVENUES</b>	<b>\$ 13,827,129.00</b>

**Section IV** The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Grants Fund for the fiscal year beginning July 1, and ending 2021 June 30, 2022:

Instructional Services		
51XX	Regular Instructional Services	\$ 748,341.47
52XX	Special Populations Services	\$ 602,451.65
53XX	Alternative Programs and Services	\$ 1,237,235.90
54XX	School Leadership Services	\$ 4,000.00
58XX	School-Based support Services	\$ 279,228.15
	<b>Subtotal</b>	<b>\$ 2,871,257.17</b>
System-Wide Support Services		
61XX	Support and Development Services	\$ 16,834.95
63XX	Alternative Programs & Service Support	\$ 17,647.95
64XX	Technology Support Services	\$ 371,704.59
65XX	Operational Support Services	\$ 513,780.82
66XX	Financial & Human Resource Services	\$ 31,190.84
69XX	Policy, Leadership and Public Relations Services	\$ 27,818.64
81XX	Payments to Other Governmental Units	\$ 154,213.32
82XX	Unbudgeted Funds	\$ 26,530.62
	<b>Subtotal</b>	<b>\$ 1,159,721.73</b>
<b>TOTAL FEDERAL GRANTS FUND APPROPRIATION \$</b>		<b>4,030,978.90</b>

The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

PRC 017	Vocational Education - Program	\$ 25,770.00
PRC 026	McKinney-Vento Homeless Assistance	\$ 10,000.00
PRC 049	IDEA Preschool Part B (619) Gr	\$ 28,996.31
PRC 050	ESEA Title 1 - LEA Basic Progr	\$ 457,632.96
PRC 060	IDEA, Part B (611)	\$ 396,203.05
PRC 103	Title II - Improving Teacher Q	\$ 110,656.67
PRC 108	ESEA Title IV - Student Support and Academic Enrichment	\$ 40,793.51
PRC 110	21st Century	\$ 295,218.83
PRC 163	CARES Act K-12 Emergency Relief Fund	\$ 62,977.69
PRC 167	ESSERF - Exceptional Children	\$ 6,224.43
PRC 169	GEER - Specialized Instructional Support Personnel	\$ 26,377.54
PRC 170	GEER - Supplemental Instructional Services	\$ 18,176.54
PRC 171	ESSER II	\$ 783,132.56
PRC 173	ESSER II - Instructional Support Contracts	\$ 10,756.00
PRC 178	ESSER II - Competency-Based Assessment	\$ 6,735.81
PRC 181	ESSER III	<u>\$ 1,751,327.00</u>
	<b>Subtotal</b>	<b>\$ 4,030,978.90</b>

**Section V** The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

90XX	General Building Repairs	\$	219,442.00
91XX	General Building Projects	\$	141,669.00
<b>TOTAL CAPITAL OUTLAY FUND APPROPRIATION</b>		<b>\$</b>	<b>361,111.00</b>

The following revenues are estimated to be available to the **Capital Outlay Fund** for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

County Appropriation	\$	200,000.00
Sales Tax Refund	\$	1,239.00
Interest Earned	\$	100.00
Fund Balance Appropriated	\$	159,772.00
<b>TOTAL CAPITAL OUTLAY FUND REVENUES</b>		<b>\$ 361,111.00</b>

**Section VI** The following amounts are hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 2021 and ending 1, June 30, 2022:

Ancillary Services

72XX	Nutrition Services	\$	1,012,614.00
<b>TOTAL CHILD NUTRITION FUND APPROPRIATION</b>		<b>\$</b>	<b>1,012,614.00</b>

The following revenues are estimated to be available to the **Child Nutrition Fund** for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

State Funds

Sales Tax Refund	\$	400.00
Transfer from State Public School Funds	\$	50,000.00
<b>Subtotal</b>	<b>\$</b>	<b>50,400.00</b>

Federal Funds

USDA Grants - Meal Reimbursements	\$	865,000.00
USDA Grants - Commodities Used	\$	70,000.00
<b>Subtotal</b>	<b>\$</b>	<b>935,000.00</b>

Local Funds

Local Sources (Sales)	\$	26,450.00
Local Sources (Rental Income, Interest Earned, Other)	\$	764.00
<b>Subtotal</b>	<b>\$</b>	<b>27,214.00</b>

<b>TOTAL CHILD NUTRITION FUND REVENUE</b>		<b>\$</b>	<b>1,012,614.00</b>
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**Section VII** The following amounts are hereby appropriated for the operation of the school administrative unit in the New Beginnings Daycare Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ancillary Services	\$	291,900.00
71XX Community Services (Child Care)		
<b>TOTAL NEW BEGINNINGS DAYCARE FUND APPROPRIATION</b>		<b>\$ 291,900.00</b>

The following revenues are estimated to be available to the New Beginnings Daycare Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Local Sources		
Weekly Fees	\$	272,000.00
Meal Reimbursements (DHHS)	\$	10,000.00
Fundraiser Revenue	\$	600.00
Misc Revenue/Sales Tax Refund	\$	200.00
Registration Fees Received	\$	1,100.00
<b>Subtotal</b>	<b>\$</b>	<b>283,900.00</b>
State Sources		
NC DHHS Operational Grant	\$	8,000.00
<b>Subtotal</b>	<b>\$</b>	<b>8,000.00</b>
<b>TOTAL NEW BEGINNINGS DAYCARE FUND REVENUE</b>		<b>\$ 291,900.00</b>

**Section VIII** The following amounts are hereby appropriated for the operation of the school administrative unit in the Gates County Community Center Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ancillary Services	\$	280,612.00
71XX Community Services		
<b>TOTAL GATES COUNTY COMMUNITY CENTER FUND APPROPRIATION</b>		<b>\$ 280,612.00</b>

The following revenues are estimated to be available to the Gates County Community Center Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Local Sources		
County Appropriation	\$	247,573.00
Sales Tax Refund	\$	215.00
Fees Revenue	\$	21,150.00
Miscellaneous Revenue	\$	600.00
Fund Balance Appropriation (SHIIP/MIPPA Carryover)	\$	2,157.00
Fund Balance Appropriation	\$	8,917.00
<b>TOTAL GATES COUNTY COMMUNITY CENTER FUND REVENUE</b>		<b>\$ 280,612.00</b>

**Section IX** All appropriations shall be paid from revenues restricted as to use, and then from general, unrestricted revenues.

**Section X** The superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:

- (a) Amounts may be transferred within a fund without limitations and without a report to the Board of Education being required.
- (b) Amounts may be transferred between funds, with a report of such transfers being required at the next meeting of the Board of Education.

**Section XI** Copies of the Budget Resolution shall be immediately furnished to the Superintendent and School Finance Officer for direction in carrying out their duties.

ADOPTED this 15th day of November, 2021

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Chairman

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Clerk

The date of the regular session board meeting was set for December 13, 2021. Ms. Boone made the suggestion that the meeting be moved to TS Cooper in an effort to go back to holding meetings within all the schools. The board approved the change of location.

The board approved participation in the annual Gates County Lions Club parade.

Ms. Boone made the motion to continue the annual Staff Appreciation for December by giving each school and department money to assist with their holiday parties. The budget will remain the same as in the past with \$5 each per employee. Mr. Byrum seconded the motion. Mr. Felton called for a vote and the motion passed.

Mr. Byrum asked if the board could possibly offer employees an extra remote workday prior to Christmas. After some discussion with Mr. Wright, it was discovered that we currently have some banked time for instructional hours, but if the board were to approve the extra day, it would probably be best to do it in the new semester. Mr. Wright said he would look into it further and let the board know when, or if, they would be able to include it in the calendar schedule.

Mr. Byrum made a motion to approve items one to fourteen on the closed session agenda. Ms. Heimbecker seconded the motion. Mr. Felton called for a vote. All members stated their vote and the motion was approved.

The following closed session agenda items were approved:

#### **NEW HIRES**

- Joanne Taylor – School Nutrition Assistant – CMS
- Marion Parker – School Nutrition Assistant – CMS
- Faye Moore – School Nutrition Assistant – TSC
- Sylvia Boone – School Nurse
- Matthew Peeler – EC 1:1 Teacher Assistant - BES

#### **SUBSTITUTE TEACHERS**

- Damari Holley - District
- Mary Eure - District
- Barbara Wiant (Long-term) – Gates County High School
- Temperance Bryant (Long-term) – Gates County High School
- Gracie Taylor (Long-term) – TS Cooper Elementary School

**TRANSFERS**

<b>EMPLOYEE</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE</b>
Debra Smith	Accounting Technician, CO	Payroll Specialist, CO	TBD
Harley Byrum	2 <sup>nd</sup> Grade Teacher, TSC	6 <sup>th</sup> Grade Math Teacher, CMS	01/03/2022
Stephanie McKinley	EC 1:1 Assistant, GCHS	EC Assistant/OCS Coordinator, GCHS	11/16/2021
Peter Malak	Social Studies Teacher, CMS	Social Studies Teacher, GCHS	01/17/2022

**MENTOR**

- Krystal Williams – Buckland Elementary School

**INSTRUCTIONAL SUPPORT COACHES**

- Lisa Wilkins – TS Cooper Elementary School
- Jessica Harrell – Gatesville Elementary School

**VOLUNTEER**

- Tiffany Long – TS Cooper Elementary School
- Nicole Stiltner – Gates County High School Winter Guard
- Maelyn Ross – Gates County Community Center
- Mary Berry - Gates County Community Center
- Brian Saunders - Gates County Community Center

**RESIGNATIONS**

- Shawnta Ruffin – School Nutrition Assistant, GCHS
- Annie Olson – OCS Coordinator, GCHS
- Lisa Wilkins – District Literacy Coach
- Heather Boyd – Teacher Mentor
- Timothy Jordan – School Nutrition Assistant, TSC
- Travis Copeland – School Nutrition Assistant, GCHS
- Douglas Smith – Head Baseball Coach, CMS
- John Hollowell – Assistant Baseball Coach, CMS
- Aundray Riddick – Assistant Basketball Coach, CMS

Mr. Byrum made the motion to approve the consent agenda, close regular session and go back into closed session. Ms. Boone seconded the motion. Mr. Felton called for a vote. Each board member stated their vote and the motion was approved unanimously.

The open session was adjourned at 7:07 p.m.

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Board Secretary

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Chairman